

**SUBURBAN MUNICIPAL JOINT INSURANCE FUND  
OPEN MINUTES  
SEPTEMBER 13, 2018  
SCOTCH PLAINS, NJ  
8:00 AM**

Meeting of Fund Commissioners called to order by Chairwoman Judy Sullivan. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE** – Chairwoman Sullivan led Commissioners in the Pledge of Allegiance.

**ROLL CALL OF 2018 FUND COMMISSIONERS:**

Judy Sullivan, Chairwoman	Township of Bedminster	Present
Megan Champney, Secretary	City of Summit	Absent
Alexander Mirabella	Township of Scotch Plains	Present
Tom Atkins	Borough of Watchung	Absent
Sean McCarthy	Township of Bernards	Present
Lorene K. Wright	Township of Harding	Absent
James Gildea	Town of Westfield	Present

**EXECUTIVE COMMITTEE ALTERNATES:**

Joseph Carty	Borough of Far Hills	Absent
James Debbie	Borough of Mountainside	Absent
Michael Sullivan	Borough of Bernardsville	Absent

**ALTERNATE FUND COMMISSIONERS:**

Sheila Tweedie	Borough of Far Hills	Absent
Pat Monaco	Township of Bernards	Absent
Sandra Jones	Borough of Bernardsville	Absent

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Admin	PERMA Risk Management Services <b>Cathleen Kiernan, Nancy A. Ghani</b>
Attorney	DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer <b>Stephen Davis, Esq.</b>
Treasurer	<b>Ralph Maresca</b>
Claims Service	Qual-Lynx <b>Claudia Acosta, Marge Guinane</b>
Safety Director	J.A. Montgomery <b>Brian Maitland, Matt Gemma</b>
JIF Underwriting Manager	Gallagher Bollinger, Inc. <b>Jim Gilmore, Terri Giglio</b>
Managed Care Provider	FMCO <b>Mary Bresadola, Alison Cox</b>

**ALSO PRESENT:**

Amy Pieroni, Acrisure  
Lindsey Travali Acrisure  
Juanita Perez, Brown & Brown  
Craig Sutherland, Meeker Sharkey & Hurley Agency  
Rich Duthie, Pinnacle Risk Solutions

**MINUTES:** Open and Closed Minutes of July 12, 2018.

**MOTION TO APPROVE OPEN & CLOSED MINUTES FOR JULY 12, 2018:**

Moved:	Commissioner Gildea
Second:	Commissioner Mirabella
Vote:	Unanimous

**CORRESPONDENCE:**

NONE

**EXECUTIVE DIRECTOR:**

**REPORT:** Monthly report submitted to Fund Commissioners including monthly Fast-track Accident Frequency, Fast-track Financial report, Fixed Income Portfolio Summary, Claim Activity Report, Interest Rate Summary Comparison, Monthly Loss Ratio by fund year and line of coverage and the Monthly and Annual Regulatory Checklist.

Executive Director said the agenda included two months of tracking reports as of June and July since the Fund did not meet in August. The Financial Fast Track as of July 31, 2018 reflected a statutory surplus of \$3.3 million and the fund's Lost Time Accident Frequency (LTAF) was 1.10 while the overall MEL/JIF rate is 1.84.

**2019 BUDGET:** Executive Director said a meeting of the Contracts Review Committee will be scheduled before the October meeting to review the preliminary 2019 budget. Chairwoman Sullivan said there is currently a vacancy on the committee following Bruce McArthur's retirement; Commissioner McCarthy volunteered to serve on the committee.

**MEMBERSHIP COMMITTEE:** Executive Director said this committee met via teleconference on August 23<sup>rd</sup>; enclosed in the agenda were the minutes of that meeting.

Executive Director said the committee met to discuss membership initiatives, as well as, JIF-specific marketing material that could be developed at a cost not to exceed \$5,000. Executive Director provided a summary of the discussion that was held noting a consensus was not reached in how to approach new members, which would be either through the MEL Marketing Consultant or through a non-member's risk management consultant; committee did agree to identify municipalities that would be a good fit for membership. Executive Director said the committee did not think a JIF-specific marketing piece was necessary at this point in time; however, they would like to see the piece being developed for the MEL. A committee meeting would be scheduled when that material is available for review.

**2019/2020 EMPLOYMENT PRACTICES PROGRAM:** Correspondence was mailed to Fund Commissioners and Risk Management Consultants concerning updates to member Employment Practices Programs. Updated Model Personnel Manuals have been posted to the MEL's webpage [www.njmel.org](http://www.njmel.org). Enclosed in the agenda was another copy of the Police Command Staff Training dates. Executive Director said the deadline to complete program compliance is October 1, 2018; however, the Fund office will begin to follow-up with members at that time as many MEL members throughout the State have not submitted them yet.

Executive Director said since the Model Personnel Manual was finalized, there has been a decision concerning the Open Public Meetings Act regarding notification to employees that they or their position might be discussed at council meeting. Copies of a bulletin from the MEL Fund Attorney was distributed advising members to adopt the amended language. Executive Director noted adoption of the amended language should not delay a member's submission of the compliance checklist if all other

items have been met. The bulletin noted if the model handbook has already been adopted then adoption of the amended language will be considered compliant as long as the member entity has taken steps to adopt the change in a reasonable timeframe.

Executive Director said in addition, members should closely review their Sick Leave policies, since the law will change effective October 29<sup>th</sup> concerning sick leave.

**RISK MANAGEMENT INFORMATION/OPERATING SYSTEM (RMIS):** Members and Risk Managers received an email on August 13<sup>th</sup> with a link to renewal worksheets to begin the 2019 underwriting renewal. Executive Director said members have until September 15<sup>th</sup> to complete the worksheets and the Fund office will begin following up with members that have schedules in Pending status.

**RESIDUAL CLAIMS FUND (RCF) REPORT:** The RCF met on September 5, 2018 at the Forsgate Country Club; enclosed in the agenda was a copy of Commissioner Gildea's report.

The RCF proposed 2019 Budget (copy included) was introduced. The public hearing on the RCF budget will be held on October 17, 2018 10:30 a.m. in the Forsgate Country Club, Jamesburg, NJ. In addition, enclosed in the agenda was Resolution 14-18 authorizing the transfer of the Suburban Municipal JIF's Fund Year 2014 liabilities to the Residual Claims Fund as of December 31, 2018 valuation. Executive Director said in June the RCF Board accepted a recommendation to transfer the open liabilities from local JIFs at 60 months instead of 54 months, which will allow claims to develop longer and provide greater certainty on reserves.

**MOTION TO ADOPT RESOLUTION 14-18 AUTHORIZING THE TRANSFER OF FUND YEAR 2014 LIABILITIES TO THE RESIDUAL CLAIMS FUND:**

Moved:	Commissioner Gildea
Second:	Commissioner Mirabella
Roll Call Vote:	4 Ayes – 0 Nays

**RCF MEMBERSHIP RENEWAL:** Executive Director said the Fund's three-year membership in the RCF is scheduled to expire on December 31, 2018. Enclosed in the agenda was Resolution 15-18 renewing the Fund's membership in the Residual Claims Fund for the period of January 1, 2019 through December 31, 2021.

**MOTION TO ADOPT RESOLUTION 15-18 RENEWING THE FUND'S MEMBERSHIP IN THE RESIDUAL CLAIMS FUND FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021:**

Moved:	Commissioner Gildea
Second:	Commissioner Mirabella
Roll Call Vote:	4 Ayes – 0 Nays

**EJIF REPORT:** The EJIF met on September 5, 2018 at the Forsgate Country Club; enclosed in the agenda was a copy of Commissioner Gildea's report. The EJIF's 2019 Budget was introduced and a public hearing will be held on October 17, 2018 10:50 a.m. in the Forsgate Country Club, Jamesburg, NJ.

In addition, copies of a 2018 EJIF Workshop *Complying with Changing Regulations* was distributed for information. The workshop is being conducted on several dates and locations.

**EJIF MEMBERSHIP RENEWAL:** Executive Director said the Fund's three-year membership in the EJIF is scheduled to expire on December 31, 2018. Enclosed in the agenda was Resolution 16-18 renewing the Fund's membership in the Environmental Risk Management Fund for the period of January 1, 2019 through December 31, 2021.

**MOTION TO ADOPT RESOLUTION 16-18 RENEWING THE FUND'S MEMBERSHIP IN THE ENVIRONMENTAL RISK MANAGEMENT FUND FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021:**

Moved: Commissioner Gildea  
Second: Commissioner Mirabella  
Roll Call Vote: 4 Ayes – 0 Nays

**MEL REPORT:** The MEL met on September 5, 2018 at the Forsgate Country Club; enclosed in the agenda was a copy of Commissioner Gildea's report. The MEL's 2019 budget introduction is scheduled for October 17, 2018 at 11:15 a.m. in the Forsgate Country Club, Jamesburg, NJ.

Executive Director highlighted a few key items from the MEL September meeting:

- Special Presentation – Joseph Hrubash was honored for his 30 years of service to the MEL first beginning as Assistant Underwriting Manager in 1988, then as Underwriting Manager in 2000 and Deputy Executive Director in 2014.
- 2019 Budget – Loss funding for workers' compensation was kept as expiring to allow for available funding when or if a bill is adopted concerning firefighters cancer. Since the final bill language is unknown, the risk is undetermined at this time. Executive Director said local JIF Executive Directors and the MEL Management Committee recommend the MEL fund the coverage from first dollar and bill actual costs back to member JIFs based on exposure ratings.
- Land Use Liability – MEL budget included a new line item of \$1,000,000 for its share of land use coverage. The MEL and QBE entered into an arrangement to share the limit \$850,000 excess of \$150,000 effective January 1, 2018 but the line item was not reflected in the budget since it had already been adopted when terms were agreed upon. Executive Director said in 2018 the MEL agreed to reimburse the local JIFs their share of this coverage; the JIF's 2019 budget would reflect this as a new line item.
- Investment Legislation – The bill that expands the JIF and MEL's investments has been signed into law and includes the items suggested by the Governor in his conditional veto. MEL representatives met with DCA staff to review the process of drafting the regulations.

**STATUTORY BONDS:** Executive Director said the MEL Underwriting Manager's office has contacted municipal clerks of towns that are renewing their 3-year JIF membership to secure updated bond applications for statutory positions.

**RETROSPECTIVE PREMIUM:** Executive Director said in accordance with the Retrospective Premium program adopted by the Fund in 2012, the Fund office is in the process of writing to members with an allocation of their claims experience for 2014, 2015, 2016 and 2017 including reserves. The Fund will not issue bills, if necessary, until the Fund Year is transferred to the Residual Claims Fund. Any amounts due for Fund Year 2014 will be billed now.

Executive Director's Report Made Part of Minutes.

**TREASURER:**

**VOUCHER LISTS:**

**AUGUST 2018 CONFIRMATION OF PAYMENTS**

Fund Year 2018:	\$127,748.31
<b>Total:</b>	<b>\$127,748.31</b>

**SEPTEMBER 2018 APPROVAL OF PAYMENTS RESOLUTION 17-18**

Fund Year 2018:	\$58,218.11
<b>Total:</b>	<b>\$58,218.11</b>

**CONFIRMATION OF CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS FOR MONTHS OF JUNE 2018:**

Fund Year 2018	29,371.83
Fund Year 2017	12,102.73
Fund Year 2016	10,683.04
Fund Year 2015	4,162.12
Fund Year 2014	1,200.00
Closed	0.00
<b>TOTAL</b>	<b>\$57,519.72</b>

**CONFIRMATION OF CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS' TRANSFERS FOR MONTHS OF JULY 2018:**

Fund Year 2018	60,294.35
Fund Year 2017	11,201.83
Fund Year 2016	23,880.77
Fund Year 2015	25,826.44
Fund Year 2014	18,302.50
Closed	0.00
<b>TOTAL</b>	<b>\$139,505.89</b>

**MOTION TO CONFIRM PAYMENTS OF AUGUST 2018 BILLS, APPROVE AND ADOPT RESOLUTION 17-18 OF SEPTEMBER 2018 BILLS AND APPROVE CONFIRMATION & CERTIFICATION OF JUNE 2018 AND JULY 2018 CLAIM TRANSFERS AS SUBMITTED:**

Moved: Commissioner McCarthy  
Second: Commissioner Gildea  
Roll Call Vote: 4 Ayes-0 Nays  
Voucher List and Treasurer's Report Made Part of Minutes.

**ATTORNEY:**

**REPORT:** Included in the agenda were reports of appellate decisions impacting municipalities.  
Monthly Reports Made Part of Minutes.

**JIF UNDERWRITING MANAGER:**

**REPORT:** Included in the agenda was a report of certificates issued for July and August 2018.  
Monthly Reports Made Part of Minutes.

**MEL UNDERWRITING MANAGER:**

**REPORT:** Included as part of the report was a List of Certificates issued for the period of 6/22/18 to 7/22/18 and 7/22/18 to 8/22/18.  
Monthly Reports Made Part of Minutes.

**MANAGED CARE:**

**MONTHLY REPORT:** Included in the agenda were the July and August reports submitted by FMCO. As of August 2018, Managed Care Provider said the total provider billed to date amount was \$857,224 and was re-priced to \$371,770 for a total savings of 57% and a PPO penetration of 87%.

Monthly Activity Report Made Part of Minutes.

**SAFETY DIRECTOR:**

**MONTHLY REPORT:** Included in the agenda was the July and August 2018 report noting the activities/trainings, MSI classes and Safety Director and Law Enforcement bulletins distributed during that time. Safety Director said the Executive Safety Committee quarterly meeting is scheduled after today’s meeting.

Monthly Report Made Part of the Minutes.

**CLAIMS:**

**REPORT:** Claims Administrator said they have Payment Authority Requests to present during Closed Session.

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES:  
PERSONNEL - SAFETY & PROPERTY OF PUBLIC LITIGATION**

Moved: Commissioner Gildea  
Second: Commissioner Mirabella  
Roll Call Vote: Unanimous

**PAYMENT AUTHORIZATION REQUESTS:** Executive Committee reviewed payment authorization requests presented by Claims Service in Executive Session.

**MOTION TO RETURN TO OPEN SESSION:**

Moved: Commissioner Gildea  
Second: Commissioner Mirabella  
Roll Call Vote: Unanimous

**MOTION TO APPROVE PAYMENT AUTHORIZATION REQUEST  
PRESENTED IN EXECUTIVE SESSION BY QUAL-LYNX:**

Moved: Commissioner Gildea  
Second: Commissioner Mirabella  
Roll Call Vote: 4 Ayes - 0 Nays

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

NONE

**MOTION TO ADJOURN:**

Moved: Commissioner Mirabella  
Second: Commissioner Gildea  
Vote: Unanimous

**MEETING ADJOURNED: 8:35 am**

**NEXT MEETING: OCTOBER 11, 2018  
SCOTCH PLAINS - 8:00 AM**

Nancy A. Ghani, Account Manager  
for  
MEGAN CHAMPNEY, SECRETARY

**RESOLUTION NO. 14-18**  
**OF THE**  
**SUBURBAN MUNICIPAL JOINT INSURANCE FUND**  
**TO TRANSFER TO**  
**MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund was organized pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk coverage to its member joint insurance funds; and,

**WHEREAS**, the Board of Fund Commissioners of the **Suburban Municipal Joint Insurance Fund** determined that membership in the Residual Claims Fund is in the best interest of the member local units and joined the Residual Claims Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Fund Commissioners of the **Suburban Municipal Joint Insurance Fund** does hereby resolve and agree to transfer the following residual risks.

<u>Fund Year</u>	<u>Lines of Coverage</u>	<u>Member Fund S.I.R.</u>
2014	WC/GL/AL & PROPERTY	Varies

**BE IT FURTHER RESOLVED** that the actual transfer of claim liabilities to the Municipal Excess Liability Residual Claims Fund shall be based upon the following formula:

Case Reserves and IBNR as of 12/30/18

**SUBURBAN MUNICIPAL  
JOINT INSURANCE FUND**

Attest:

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Chairperson

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Secretary

**RESOLUTION NO. 15-18**

**RESOLUTION TO RENEW MEMBERSHIP  
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund (“RCF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk management to its member Joint Insurance Funds (“JIF”); and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-42, the RCF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

**WHEREAS**, the purchase of such coverage by the RCF is exempt from public advertising and bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”) so long as the contract entered into is awarded in accordance with the requirements for EUSs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-9 et seq. the RCF shall obtain coverage on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the RCF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

**WHEREAS**, the Executive Committee of the **Suburban Municipal Joint Insurance Fund** has determined that renewing their membership in the Residual Claims Fund is in the best interests of the member local units.

**NOW, THEREFORE, BE IT RESOLVED** that the Fund Commissioners of the **Suburban Municipal Joint Insurance Fund** does hereby resolve and agree to renew its membership in the Residual Claims Fund for a period of three (3) years, the commencement of which shall be January 1, 2019. For the purpose of determining the term, any portion of the Fund year shall be considered a full year; and

**BE IT FURTHER RESOLVED** that the **Suburban Municipal Joint Insurance Fund** hereby adopted the Bylaws of the Residual Claims Fund. Coverage will be provided in accordance with the terms, conditions and limitations as contained in the Residual Claim Fund's Commercial Excess Insurance or Reinsurance, and Bylaws; and,



**BE IT FURTHER RESOLVED** that the Chairman of the **Suburban Municipal Joint Insurance Fund**, or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the Residual Claims Fund including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **Suburban Municipal Joint Insurance Fund** in the Residual Claims Fund according to its Bylaws, N.J.S.A. 40A:10-36 et seq.), administrative regulations, and any other statutes or regulations pertaining thereto.

**SUBURBAN MUNICIPAL  
JOINT INSURANCE FUND**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Attest

Date: \_\_\_\_\_

## RESOLUTION NO. 16-18

### RESOLUTION TO RENEW MEMBERSHIP NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND

**WHEREAS**, the **New Jersey Municipal Environmental Risk Management Fund** (“E-JIF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36 et seq. to provide risk management for member Joint Insurance Funds (“JIF”) against bodily injury and property damage claims arising from environmental impairment liability and legal representation therefor to the extent and for coverages approved by the Commissioner of Banking and Insurance; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-42, the E-JIF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

**WHEREAS**, such coverage more specifically includes Third Party Liability, First Party Coverage, Public Officials Liability, De Minimus Abandoned Toxic Waste Sites Buy-Out, Legal Services and Storage Tank Systems Coverages; and

**WHEREAS**, the purchase of such coverage by the E-JIF is exempt from public advertising and bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”) so long as the contract entered into is awarded in accordance with the requirements for EUSs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-9 et seq. the E-JIF shall obtain coverage on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the E-JIF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

**WHEREAS**, the **Executive Committee/Fund Commissioners** of the **Suburban Municipal Joint Insurance Fund** has determined that membership in the E-JIF is in the best interests of the member Local Unit.

**NOW THEREFORE BE IT RESOLVED** that the **Executive Committee/Fund Commissioners** of the **Suburban Municipal Joint Insurance Fund** do hereby resolve and agree to renew their membership in the E-JIF for a period of three (3) years, effective January 1, 2019; and

**BE IT FURTHER RESOLVED** that the application for membership is for the purpose of obtaining the following types of coverages:

- Section I      Third Party Liability
- Section II     On-Site Clean-up Costs
- Section III    Public Officials Pollution Liability
- Section IV     De Minimus Abandoned Waste Sites
- Section V      Storage Tank Systems

**BE IT FURTHER RESOLVED** that the Chairman of the **Suburban Municipal Joint Insurance Fund** or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the E-JIF including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **Suburban Municipal Joint Insurance Fund** in the E-JIF according to its Bylaws, N.J.S.A. 40A:10-36 et seq., administrative regulations and any other statutes or regulations pertaining thereto.

**SUBURBAN MUNICIPAL JOINT INSURANCE FUND**

**BY:** \_\_\_\_\_

**DATED:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

# SUBURBAN MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 17-18

September 2018

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Suburban Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2018**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001422			
001422	FIRST MANAGED CARE OPTION	MANAGED CARE SERVICES 9/18	6,590.58
			<b>6,590.58</b>
001423			
001423	QUAL-LYNX	CLAIM ADJUSTING SERVICES 9/18	17,036.55
			<b>17,036.55</b>
001424			
001424	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES 9/18	5,317.00
			<b>5,317.00</b>
001425			
001425	PERMA RISK MANAGEMENT SERVICES	AUGUST POSTAGE 9/18	12.25
001425	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 9/18	14,720.44
			<b>14,732.69</b>
001426			
001426	THE ACTUARIAL ADVANTAGE	AACTUARIAL CONSULTING SERVICES 9/18	2,629.00
			<b>2,629.00</b>
001427			
001427	RALPH A MARESCA, JR	SEPTEMBER TREASURER FEE	1,534.45
			<b>1,534.45</b>
001428			
001428	ARTHUR J. GALLAGHER	UNDERWRITING MANAGER FEE 9/18	6,269.91
			<b>6,269.91</b>
001429			
001429	NEWTECH SERVICES INC.	WEBSITE MAINTENANCE/HOSTING 9/18	75.00
001429	NEWTECH SERVICES INC.	WEBSITE MAINTENANCE/HOSTING 8/18	75.00
			<b>150.00</b>
001430			
001430	ALLSTATE INFORMATION MANAGEMNT	MONTHLY ARCH SERV & STOR 7.31.18	29.30
			<b>29.30</b>
001431			
001431	DiFRANCESCO,BATEMAN,COLEY,YOSP	ATTORNEY FEE 9/18	3,928.63
			<b>3,928.63</b>
		<b>Total Payments FY 2018</b>	<b>58,218.11</b>

**TOTAL PAYMENTS ALL FUND YEARS \$58,218.11**

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_ Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer