

SUBURBAN MUNICIPAL JOINT INSURANCE FUND AGENDA MEETING:

JANUARY 13, 2022

8:00 AM - Via Zoom

SINE DIE MEETING

- MEETING CALLED TO ORDER - OPEN NOTICE READ
- PLEDGE OF ALLEGIANCE
- ROLL CALL OF 2021 FUND COMMISSIONERS
- APPROVAL OF MINUTES:
  - November 12, 2021 Open Minutes..... Appendix I
  - November 12, 2021 Closed Minutes .....*To be distributed*
- CORRESPONDENCE: .....None
- ADJOURN SINE DIE MEETING
- EXECUTIVE DIRECTOR CALLS MEETING TO ORDER
- ROLL CALL OF 2022 FUND COMMISSIONERS
- ELECTION OF OFFICERS, 5 MEMBER EXEC COMMITTEE & ALTERNATES
  - ATTORNEY SWEARS IN OFFICERS, EXECUTIVE COMMITTEE & ALTERNATES
- ORGANIZATIONAL RESOLUTIONS (Resolutions 1-22 thru 9-22).....Pages 4 - 24
  - Resolution 1-22 Fiscal Management Plan ..... Page 4-8
  - Resolution 2-22 Public Meeting Procedures ..... Page 9
  - Resolution 3-22 Funds Records Program ..... Page 10
  - Resolution 4-22 2022 Risk Management Plan ..... Pages 11-18
  - Resolution 5-22 Primary POL/EPL ..... Page 19
  - Resolution 6-22 Optional Volunteer & Directors & Officers Liability ..... Page 20
  - Resolution 7-22 Primary Cyber Liability ..... Page 21
  - Resolution 8-22 Designation of Official Depository ..... Page 22
  - Resolution 9-22 Adopting Procedures during a Remote Meeting ..... Pages 23-24
- COMMITTEE APPOINTMENTS
  - Standing Committees (List of 2021 committee members)..... Page 25
- REPORTS**
- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services
  - Executive Director's Report ..... Page 1
  - RCF January 2022 Report ..... Pages 39-40
  - EJIF January 2022 Report ..... Pages 41-42
  - MEL November 2021 & January 2022 Report .....Pages 43 – 50
- TREASURER - Ralph Maresca, Jr.
  - Voucher List, Confirming December 2021 and Dividend payments ..... Pages 51- 53
  - Voucher List, January 2022 payments Resolution No. 10-22..... Pages 54 - 55
  - Treasurer's Reports ..... Pages 56 - 71
- ATTORNEY – Stephen Davis, Esq.
  - Report ..... Pages 72 - 76
- UNDERWRITING MANAGER – Conner Strong & Buckelew
  - Monthly Certificate Report (10/22/2021 to 11/22/2021) ..... Page 77
  - Monthly Certificate Report (11/22/2021 to 12/22/2021) ..... Page 78
  - Cyber Risk Management Compliance Report..... Page 79
- MANAGED CARE – First Managed Care Option
  - Monthly Reports..... Pages 80 - 84
- SAFETY DIRECTOR – JA Montgomery Risk Control Services
  - Monthly Reports..... Pages 85 - 87
- CLAIMS – Qual-Lynx
  - Monthly Report .....Verbal
- RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES - PERSONNEL -SAFETY & PROPERTY OF PUBLIC – LITIGATION**
- 1. Payment Authority Requests**
- OLD BUSINESS
- NEW BUSINESS
- PUBLIC COMMENT
- MEETING ADJOURNED